

The Hard Federation of ST Joseph's Catholic Primary Schools



CHARGES AND REMISSIONS POLICY

June 2016

Charging for activities for The Hard Federation of The Hard Federation of St. Joseph's Catholic Primary

The governing body of The Hard Federation of St. Joseph's Catholic Primary Schools set out below their policy on charging for activities that take place during or outside of the school day and is detailed below.

No charge will be made where education is provided wholly or mainly during school hours. Therefore no compulsory charge will be made for transport or admission costs for swimming lessons or for entry to museums during school hours.

Voluntary contributions

The Governing Body or Headteacher may ask parents for a voluntary contribution towards the cost of:

- any additional enrichment activity which takes place during school hours
- school equipment
- school funds generally
- Governors Fund

The contribution must be genuinely voluntary and parents who are unable or unwilling to contribute may not be discriminated against. Where there are not enough voluntary contributions to make the activity possible, and there is no way to make up the shortfall, then the activity will be cancelled.

School Meals

Hot meals are available at a cost of £2.00 per day.

Children whose parents are in receipt of the following support payments will be entitled to a free school lunch entitlement:

- Income Support
- Income Based Job Seekers Allowance
- ESA
- Incapacity Benefit
- support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit provided the parent is not entitled to Working Tax Credit and their annual income does not exceed £16,190
- Guarantee element of State Pension Credit

Residential trips

The school will make a charge for the cost of board and lodging during residential school trips. This cost must not exceed the actual cost of the provision.

Where the trip takes place wholly or mainly during school hours, pupils whose parents are in receipt of the following support benefits will, in addition to having a free school

lunch entitlement, also be entitled to the remission of charges for curriculum activities only. The school follows LA guidance on costing of all residential trips:

- Income Support
- Income Based Job Seekers Allowance
- Income related Employment and Support Allowance
- support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit provided the parent is not entitled to Working Tax Credit and their annual income does not exceed £16,190
- Guarantee element of State Pension Credit
- Support under part VI of the Immigration and Asylum Act 1999
- The Guaranteed element of State Pension Credit
- Universal Credit

Extended Schools

Barking – A Breakfast Club is available for all pupils with a charge of £15.00 per week (£3 per day) to cover costs.

Dagenham - A Breakfast Club is available for all pupils with a charge of £12.00 per week (£3 per day) to cover costs

Instrumental Music tuition

A charge may be made for instrumental music tuition, unless the tuition forms part of the National Curriculum.

Public Examinations

No charge may be made for entering pupils for public examinations that are set out in regulations.

Sale of Clothing and Equipment

Dagenham - Book Bags are bought in for sale to pupils. The sale price is reviewed annually in line with the supplier's price lists.

Damaged Library Book

The school will make a charge for any school book that has been damaged whilst in the care of the pupil.

Damage to and Loss of School Property

The school will make a proportionate and reasonable charge for any school property deliberately damaged by pupils.

Extra Curriculum Activity

The school reserves the right to charge pupils for extra curriculum activities run either through or on behalf of the school.

